

WOLA Fall 2026 Communications and Development Internship

The Washington Office on Latin America (WOLA) is looking for a Communications and Development intern to join our Fall 2026 cohort. Interested applicants must be currently enrolled in an undergraduate college or university program. Initiative and flexibility; the ability to work in a fast-paced environment; strong organizational skills; follow-through; and attention to detail are central to this role. A minimum of intermediate-advanced Spanish proficiency is required for all internships.

This is an unpaid, remote internship. Interns will receive a stipend of \$780 per semester to cover costs associated with participating in the internship such as, but not limited to, internet access, meals, and office supplies. Interns located in the DC-Metro area are welcome, but not required, to work at WOLA's office, in coordination with their supervisors. This internship is also open to fully remote candidates able to work East-Coast hours for a minimum of 15 hours per week, including those located in Latin America.

This internship is particularly well-suited to candidates studying communications, journalism, or other related fields. Please see below for a list of desired qualifications.

**This is a list of desired rather than required qualifications. Please do not hesitate to apply even if you do not meet all of the qualifications on this list.*

Preferred Qualifications

- Intermediate-advanced Spanish proficiency
- Video & audio editing experience (Preference will be given to candidates familiar with Adobe Creative Cloud and podcast editing)
- Knowledge of Wordpress or similar website platforms
- Database management
- Translation experience
- Social media/Content creation
- Fundraising experience (Grant research/writing, donor relations, etc.) is a plus

Application Instructions

To apply, please send the following materials as one PDF or .zip file to internapp@wola.org by September 8th, 2026. The internship will start immediately and run through mid-December.

- Resume in English
- Cover letter in which you state:
 - Number of hours you are available to work

- The reason for your interest in this particular position and why you want to intern at WOLA
 - Your relevant experience and level of Spanish
- 3 samples of multimedia work – writing samples, videos, podcasts, posters, web design, anything you have! (*Submitting materials in both English and Spanish is a plus*)